

Expense Approval Note Against Budget

Print Date : 17/06/2024

Approval ID	:	207
Approval For	:	ACCOUNT
Department Name	:	OFFICE
SUBJECT	:	Advance for Refreshment to the 150 students

Details :

To,

The Principal,

SYCET (Polytechnic)

Chh. Sambhaji Nagar

Sub - Requirement of Advance amount of Rs.1500/-

Res. Sir,

With reference to above subject & as per our upcoming event " Career Guidance Programme" on date 15/06/2024, we require Rs.1500/- for refreshment to students.

So kindly sanction the same.

Thank You.

Event Co-ordinator

Prof.H.P.Kale

		Allocation :- 0
		Allocation :- 0
Particular	Qty.	Required Amount
Advance for Refreshment (Remarks :)	1	1500
TOTAL		1500
GRAND TOTAL		1500


Request to please approve the expense,


Regards,


Mr. DHANANJAY MADANKAR

OFFICE

_____ * Approval Authority * _____

	20047 - Mr. DHANANJAY MADANKAR	
Creator	RS 1500	14/06/2024 04:43 PM

	20001 - Mr. SANDEEP KHANDAGALE	
Approved	RS 1500	14/06/2024 04:52 PM

	10003 - Col. JOY DANIEL	
Approved	RS 1500	15/06/2024 10:36 AM

	10135 - Mr. SURENDRA DIXIT	
Pending	RS 0	15/06/2024 10:36 AM

Item Wise Approval Remarks

Advance for Refreshment

MR. SANDEEP SAHEBRAO KHANDAGALE	Refreshment for Carrer fair program	14/06/2024 04:52 PM
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