

SHREEYASH PRATISHTHAN

Expense Approval Note Against Budget

	Print Date: 09/07	/2024
Approval ID	233	
Approval For	ACCOUNT	
Department Name	B. PHARMACY	
SUBJECT	Printer Tonner Refilling at Pharmacy computer lab.	

Details:

Respected sir,

I am requesting a refill for our computer lab printer, As the printer is an essential tool for our daily operations, Kindly process this request.

Allocat			ion :- 0
			Allocation :- 0
Particular		Qty.	Required Amount
Tonner Refilling (Remarks : Printer Tonner Refilling at Pharmacy Computer Lab.)		1	300
TOTAL			300
	GR/	AND TOTAL	300

Request to please approve the expense,

Regards,

