



Expense Approval Note Against Budget

Print Date : 16/07/2024

<b>Approval ID</b>	:	247
<b>Approval For</b>	:	ACCOUNT
<b>Department Name</b>	:	OFFICE
<b>SUBJECT</b>	:	Regarding requirement of new furniture

**Details :**

Date: 06/07/2024

To,

The CEO,

Shreeyash Pratishthan's

Chh. Sambhajinagar

Subject: - Regarding requirement of new furniture

Respected Sir,

W.r.t above subject we required following new furniture for departmental purpose as per their requirement. So we kindly request to you please provide us new furniture as per following.

<b>Sr. No.</b>	<b>Particulars</b>	<b>Required For A.Y 2024-25</b>
1	Staff Table	13
2	Staff Chair	16
3	Cupboard (big size)	5
4	Cupboard (Small size)	5
5	Stools (Plastic)	120

Thank You.

Principal

		Allocation :- 0
		Allocation :- 0
Particular	Qty.	Required Amount
Staff Table ( Remarks : )	13	30000
Staff Chair ( Remarks : )	16	35000
Cupboard (big size) ( Remarks : )	5	60000
Cupboard (Small size) ( Remarks : )	5	30000
<b>TOTAL</b>		<b>155000</b>
<b>GRAND TOTAL</b>		<b>155000</b>




Request to please approve the expense,

Regards,

**Mr. DILIP JADHAV**

**OFFICE**

**\* Approval Authority \***

 <b>20046 - Mr. DILIP JADHAV</b>	 <b>20001 - Mr. SANDEEP KHANDAGALE</b>	 <b>10003 - Col. JOY DANIEL</b>
<b>Creator</b> <b>RS 155000</b> <b>15/07/2024 05:10 PM</b>	<b>Approved</b> <b>RS 155000</b> <b>15/07/2024 05:12 PM</b>	<b>Approved</b> <b>RS 155000</b> <b>16/07/2024 10:36 AM</b>
<b>10135 - Mr. SURENDRA DIXIT</b>		
<b>Pending</b> <b>RS 0</b> <b>16/07/2024 10:36 AM</b>		