

29.02.2024

To,
The CEO,
Shreeyash Pratishthan,
Aurangabad.

Sub: Required Amount for 3ph Motor winding.

Respected Sir,

The motor was burnt due to lack of water in the tank. Therefore the canteen staff and Sachin Dabhade are responsible.

Motor repairing is cost Rs. 3500/- .The amount debited is From Canteen Staff Rs. 2000/- & Sachin Dabhade Rs. 1500/- (In monthly Salary)

Pl approve the cash amount rs. 3500/-

Thanking you,

cc. 1
Please debit from his salary.

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29/02/24



Ganesh Lihinar

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Approved.
D. D. D.
29/02/24

